

Summary of changes to Academic Regulations, Policies & Procedures (2025/26)

There have been important clarifications and updates to some of the Academic Regulations, Policies and Procedures (ARPPs) for the 2025/26 academic year.

These apply to students on undergraduate, postgraduate taught and postgraduate research courses, as well as apprenticeships.

A summary of the changes is detailed below and the updated policies can be found [here](#)

3A Standard Admissions Regulations: Postgraduate Research Degrees

- Minor grammatical changes throughout to improve clarity.
- Paragraph 3.1 addition of link to the correct BU Academic Regulations, Policies and Procedures site.
- Paragraph 4.1 addition of the term “*normally*” to reflect the UET approved strategic admission of Visiting Academics to the PhD by Publication.

3A Standard Admissions Regulations: Taught Programmes

- Addition of paragraph 4.15 and updates to paragraphs 4.14 and 4.17 to reflect the change in DfE requirements regarding level 2 qualifications for apprentices.
- Paragraphs 4.18 and 4.19 have been updated to clarify that in addition to IELTS other English language qualifications considered by BU to be equivalent will be accepted.
- Links to ECCTIS updated in Paragraphs 4.4 and 4.11.

3B Admissions Policy: Apprenticeships

- Paragraph 1.1 updated to include reference to UUK Fair Admissions Code of Practice.
- Paragraphs 6.1, 6.2 and 6.5 updated, and addition of paragraph 6.3, to reflect the change in DfE requirements regarding level 2 qualifications for apprentices (to align with Standard Admissions Regulations).
- Paragraph 11.3 added to clarify that an application can be withdrawn if applicant behaviour breaches BU policy in this area.
- Paragraph 18.3 updated, and addition of paragraph 18.4, to align with existing wording on fraudulent applications within Admissions Policy: Taught Programmes (excluding apprenticeships)
- Paragraphs 18.5 and 18.7 updated to include ‘educational institution’ as an additional point of contact if an applicant doesn’t provide enough information for admissions staff to reach a decision.

3B Admission Policy: Taught Programmes (excluding Apprenticeship)

- Paragraph 1.1 updated to include reference to UUK Fair Admissions Code of Practice.
- Section 6 has been revised to remove duplication and simplify information relating to English Language requirements. Paragraphs 6.7 and 6.8 have been merged, and 6.18 have been updated.
- Section 6 updates (English Language (EL) requirements) also reflect that EL qualifications will be independently verified (new paragraph 6.9), that reasonable adjustments will be considered for applicants who are exempted by the test provider from part of a SELT due to disability (new paragraph 6.10), to remove reference to a qualification considered comparable to a UK bachelor’s degree taught in the medium of English by distance learning (paragraph 6.19). Paragraphs 6.9 to 6.22 renumbered to reflect insertion of the two new paragraphs.

- Paragraph 6.6 has been revised to incorporate reference to Professional, Statutory or Regulatory Body (PSRB) requirements. Paragraph 6.11 updated with the addition of IGCSE as an accepted qualification.
- Paragraphs 9.3 and 15.2 updated to reflect the change to tuition fee deposit requirements.
- Paragraph 9.15, Changes to Student's Fee Status After Enrolment, has been updated to reflect that a student assessed as overseas, that subsequently acquires "settled status" part-way through their course, can ask to have their fee status reassessed for the start of the following academic year.
- Paragraph 10.4 has been updated to reflect nomenclature re: student sponsor.
- Paragraph 10.6 has been added to clarify that an application can be withdrawn if applicant behaviour breaches BU policy in this area.
- Paragraph 16.1 has been updated to clarify that applicants who hold a time limited visa and intend to study at postgraduate level in certain sensitive subjects are also required to apply for an Academic Technology Approval Scheme (ATAS) certificate before they can study in the UK.
- Paragraph 17.9 has updated wording stating that the Home Office policy limits the time Student Visa holders can spend studying to 5 years at undergraduate level.
- Paragraph 20.4 has a minor change to wording.
- Paragraphs 20.5 and 20.7 updated to include 'educational institution' as an additional point of contact if an applicant doesn't provide enough information for admissions staff to reach a decision.
- Update to section 20 (Fraudulent applications). New paragraph 20.16 to reflect that if an application turns out to be fraudulent after a CAS has been issued, the University has the right to withdraw an assigned CAS or withdraw sponsorship if a visa has been granted. Paragraphs 20.16 to 20.24 renumbered to reflect insertion of the new paragraph. Paragraph 20.19 updated to clarify that most undergraduate qualifications will be verified via the results received from UCAS and for other qualifications online verification services offered by exam boards and universities will be used.

3B Recruitment, Selection and Admissions Postgraduate Research Degrees Policy and Procedure

- Minor grammatical changes throughout to improve clarity
- ALL Sections - updated to align with the update admissions regulations for UG and PGT provision

3F Proof of Qualification and Identification: Procedure

Updates to section 5 (Fraudulent applications) including:

- Paragraph 5.1 updated to clarify that applicants who have been issued a CAS will have their sponsorship withdrawn.
- Paragraph 5.2 updated to clarify that if an application is found to be fraudulent after the point of enrolment to the University, the student will be dealt with under 11K - Student Disciplinary Procedure, and this will include the review of student sponsorship.

3G Student Name: Policy and Procedure

Addition of paragraph 5.5 to reflect that for students who wish to change their name and who hold a visa, BU will also require evidence that the passport and visa have been updated to match the new name.

3K Academic Engagement and Attendance: Policy and Procedure

- The key responsibilities in Section 2 have been updated.
- Paragraphs 3.1.5 and 3.2.2 have been updated to clarify that Students must attend taught sessions in person and online.
- Paragraph 3.3.1 updated to define the types of wider engagement that the University will routinely monitor and consider. These include an update relating to the Student Visa monitoring form for students on placement (Student Visa holders only) as a category of data, engagement with the Engagement Review processes and other processes designed to support students with their academic engagement and progress (which would include Support to Study and Exceptional Circumstances).

- Paragraph 4.3 updated to explicitly state that where a student is referred from the Engagement process to another supportive process, such as Support to Study but does not then engage appropriately with that process, they will usually be referred back to the Engagement process.
- Paragraph 5.1 has been updated to reflect the change of responsibility in section 2.

3M Admission and support for students entering the University under the age of 18: Policy and Procedure

- The list of policy documents in paragraph 3.2 has been updated.
- Paragraphs 6.3. and 6.4 have been added to reflect the requirements of written parental consent for applicants that require a Student Visa, and that consent must be in place before the CAS is issued.

3N Enrolment: Procedure

Section 9 (Postgraduate Research Students) has been updated to clarify that Students who are subject to immigration control will need to attend an in-person meeting at which they will be required to show their immigration documents for checking by a member of university staff (paragraphs 9.1 and 9.2).

3Q Movement of Students between Programmes: Procedure

- Paragraph 4.1 (iii) regarding withdrawal and restart has been updated to reflect the change from Tier 4 to Student Visa, and to clarify that there are immigration implications, that in most cases will result in withdrawal of sponsorship of the Student Visa.
- Paragraph 5.1.2 a line has been added reminding that for students sponsored by the university under the Student Route advice must be sought from the Immigration Advice and Compliance team to see if a course transfer is possible under the current UKVI regulations.
- Paragraph 5.1.4 has been updated to clarify that for students sponsored by the university under the Student Route an internal transfer between programmes may be permitted only when all the following apply: the course is at degree-level; the new course is of the same or higher level; the student can complete the new course within the time limits of their existing leave.
- Paragraph 5.3.1 regarding withdrawal and restart has been updated to clarify that for Students sponsored by the university under the Student Route there are immigration implications, that in most cases will result in withdrawal of sponsorship of the Student Visa.

3R Programme Update Decisions and Communications: Procedure

- Key responsibilities in section 2 have been updated.
- Paragraphs 4.5, 5.5 and 6.4 have been updated to reflect that the Immigration Advice and Compliance Team must be informed of any student on a joint CAS.
- Paragraphs 8.4 and 9.3 have been updated to reflect that the Immigration Advice and Compliance Team should also receive the email communication.

3U Interruption of Study: Procedure

- Paragraph 4.5 has been removed due to issues with students receiving conflicting advice when needing to interrupt mid-semester. BU still prefers interruptions at the start or end of a semester, but the revision now allows for flexibility in unavoidable situations.
- A new paragraph has been added as Section 5 to outline differences in procedure for apprenticeships. Department for Education regulations mean that interruptions are known as 'Breaks in Learning' for apprenticeships. The new section outlines operational requirements for liaising with employers.
- Paragraph 4.9 (xi) has a minor update to wording around automated emails which since summer 2024 have been sent directly to the student instead of AskBU.
- Paragraph 4.5 has been added to advise that post-interruption, placements may not be available at all, or a placement locality may change to accommodate the student's return.

- Paragraph 4.8 (new), previously paragraph 4.6 has been updated to reflect that Return to Study meetings are only undertaken for more serious cases. This is a retrospective update which has been made to reflect current faculty practice.
- The wording in Paragraph 4.10 has been amended to clarify that if a student is on a Student Visa and wishes to interrupt their studies, they must seek advice from the Immigration Advice and Compliance Team (IACT), as there may be implications for their visa.

3W Admissions Policy and Procedure for Applicants with a Record of Misconduct

This new policy and procedure has been written to ensure that the University can fulfil its responsibility to determine that students enrolling on a programme can meet the good character requirements as required by the relevant Professional Statutory Regulatory Body (PSRB) and are fit to practise in the chosen profession upon completion of the degree.

The policy and procedure explains how and why the University collects and processes information about misconduct relevant to a student's enrolment for, and participation in a regulated professions programme at the University.

4A Programme Approval, Review and Closure: Policy

Updated to reflect new Strategic Portfolio Group (SPG).

4A – Appendix 1 Programme Approval and Periodic Review Process

Paragraphs 4.2 and 5.2 have been updated to clarify that if any of the students affected are Student Visa holders the Immigration Advice and Compliance Team (IACT) must be notified to ensure there are no consequences for existing students visas or for joint CAS holders.

4B – Programme and Unit Modification: Policy

Paragraph 5.6 has been amended to reflect that consideration should be given to Student Visa holders and any potential impact to their visa, and advice should be sought from the Immigration Advice and Compliance Team.

4J – Guidelines for OnLine learning and/or Blended Learning Programmes with Extensive OnLine learning

- Paragraph 1.2 has been amended to reflect that there are regulatory restrictions regarding the recruitment of students who require sponsorship under the Student Route and that advice should be sought from the Academic Quality Team when developing new provision, or revising existing provision, that contains online learning.
- Paragraph 3.2 has been updated to include UKVI restrictions on the use of online learning in programmes that recruit international students on a visa as one of the aspects which require consideration for online development.

4K – Placement: Policy and Procedure

- Paragraph 7.6 has been updated to reflect requirement to inform the Immigration Advice and Compliance Team of placement details for timely reporting to UKVI.
- Paragraph 7.8 has been updated to reflect that for Student Visa holders' failure to receive approval from BU for a placement and to record the details of their approved placement on SITS by the dates outlined, may result in the placement activity not being officially recognised and they could be in breach of their Student Visa working conditions.
- Paragraph 11.1 has been updated to reflect that for undergraduate students commencing study from September 2026 a Student Visa will be issued with a CAS for 3 years unless the course includes a mandatory long placement. If students choose to 'opt in' to an optional long the placement BU will issue a further CAS to cover the additional year once a placement is secured.
- Paragraph 12.1 has been updated to clarify that work experience or volunteering that is not an integrated part of the BU programme, and as such not recognised as a placement experience, are subject to any relevant visa work restrictions.

6A Standard Assessment Regulations: Foundation Degree Programmes

- Updated link to assessment regulations
- Removal of references to reassessment allowance throughout.
- 11.2 Clarification of credit weighting and mark profile.

6A Standard Assessment Regulations: Graduate Certificate and Graduate Diploma Programmes

- Updated link to assessment regulations
- Removal of references to reassessment allowance throughout.
- 11.1 addition to confirm 1% upgrade automatically applied.

6A Standard Assessment Regulations: Higher National Programmes

- Updated link to assessment regulations
- Removal of references to reassessment limits throughout.
- 11.2 & 11.3 addition to confirm 1% upgrade automatically applied.
- 11.3 Clarification of credit weighting and mark profile.

6A Standard Assessment Regulations: Integrated Masters Programmes

- Removal of references to reassessment allowance throughout.
- 11.6 & 11.10 addition to confirm 1% upgrade automatically applied.
- 12.2 Insertion of section on 'In-Year Retrieval'

6A Standard Assessment Regulations: Postgraduate Research Degrees

Updated to align with the updated assessment regulations for UG and PGT provision with minor grammatical changes throughout to improve clarity.

- Sections 1, 2, 3, 4 and 11 – updated in line with 6A for UG & PGT
- 7.2 – clarification of differences for the L7 and L8 assessment
- 8.2 – updated in line with 6J Exceptional Circumstances policy
- 10.1 – clarity of roles when dealing with Research Misconduct
- Termination section removed as this not related to formal assessment points; and is covered fully in **8A - Code of Practice for Research Degrees**

6A Standard Assessment Regulations: Postgraduate Taught Programme

- Updated link to assessment regulations
- Removal of references to reassessment allowance throughout.
- 11.3 Clarification of credit weighting and mark profile and addition to confirm 1% upgrade automatically applied.

6A Standard Assessment Regulations: Undergraduate Programmes

Updated to remove reassessment limits and correct references.

- Updated link to assessment regulations
- Removal of references to reassessment limits throughout.
- 11.5 addition to confirm 1% upgrade automatically applied.
- 11.7 additional clause confirming EPA classifications.
- Corrections to section references (12.11 & 12.13)

6E Assessment Feedback and Return of Assessed Work: Policy and Procedure

Removal of a sentence in 6.1 referring to retention - *“Coursework assignments that are not collected may be destroyed after one academic year.”*

6J Exceptional Circumstances Policy and Procedure

- The introduction of a “fit to sit” policy, whereby if a student completes an assessment, it will be assumed that they were feeling well enough and their performance not significantly affected by exceptional circumstances. In such cases, the mark a student achieves will stand. The university will not normally accept a claim that a student had exceptional circumstances relating to that assessment at a later point.
- Update to the definition and examples of exceptional circumstances to provide clearer guidance on the types of circumstances that may be considered under the Exceptional Circumstances Policy.
- A shift from using *working days* to *calendar days* in the policy for consistency with staff guidance on self-certification.
- Clarification that revised coursework deadlines following approved extensions should not fall during periods of university closure/bank holidays.

6L Assessment Board Decision-making, including the Implementation of Assessment

- Removal of references to reassessment limits throughout.
- Removal of duplicate information or guidance throughout, where it is already present another section or in 6A.
- Removal of references to sub-elements throughout.
- 6.4.4 updated to refer to Postgraduate mid-level boards.
- 7.6 correct Assessment Board to Unit Boards adjusting marks.

8A Code of Practice for Research Degrees

Contact details for Immigration Advice and Compliance Team and AskBU amended in sections 3.1.3, 3.3, 3.6, 3.7.1, 3.7.2, 3.8, 7.9, 7.10 and Appendix 2 (8.4)

Updated with a new section to bring this in-line with other university policy and guidance. This includes points of clarification, minor changes, or new guidance. There is a substantive change to the timeline of the Probationary Review. Details of all changes are documented here:

Section	Page	Category	Summary of Changes
Throughout		Update	Dates updated to current year throughout, and wording updated to align with current BU terminology.
2.1	p.10	Clarification	Update of Faculties following organisational restructure.
2.2.2	p.11	Clarification	Attendance of the Researcher Development Programme, updated text: “will be monitored, and attendance records will be shared with the faculties”.
3.1.1 and throughout	p.13	Clarification	Engagement should be recorded on ProGRess, updated text: “once every two months” for part-time PGRs”.
3.1.2	p.13	NEW	PGRs requiring additional learning support, updated text: “It is important to note that where a PGR has previously undertaken a degree at BU, the required adjustments will be held on file, but these will need to be reviewed in light of enrolling on a new programme. In this instance, PGRs should contact ALS for this to be arranged. If previously

			entitled to DSA, PGRs will need to complete additional paperwork to ensure this is in place for the research degree programme. In this instance, PGRs should look at: Help if you're a student with a learning difficulty, health problem or disability: Disabled Students' Allowance - GOV.UK for more information”.
3.1.3 and throughout	p.14	Clarification	Revised to reflect that BU is legally obliged to inform UKVI should the PGRs attendance fall below acceptable levels.
3.2	p.14/15	Clarification	wording revised to reflect that full-time PGRs should seek permission from their supervisory team and the Immigration Advice and Compliance Team to study regularly away from BU campus. The approval should be copied to the PGRAs.
3.4	p.15	Clarification	PGRs who have been given a fee waiver, updated text: “PGRs, who have been granted a fee waiver in exceptional circumstances, will be liable for full fees after any period of fee waiver has been completed”.
3.6	p.16	Update	updated to reflect that any period of sick leave may have implications for the student visa, this could include sponsorship needing to be withdrawn.
3.7 and 3.7.2.	p.16	Clarification	Parental leave, updated text that PGRs should: “inform the PGRA of their circumstances by email as soon as possible”.
3.7.1	p.16	Update	updated to reference that further information can be found in the Student Maternity, Adoption, Fostering and Parental Policy and Procedure and that any period of maternity leave may have implications for the student visa, this could include sponsorship needing to be withdrawn.
3.7.2	p.16	Update	updated to reference that further information can be found in the Student Maternity, Adoption, Fostering and Parental Policy and Procedure and that any period of paternity leave may have implications for the student visa, this could include sponsorship needing to be withdrawn.
3.8	p.17	Update	updated to reflect that PGRs studying on a student visa should be aware that any paid employment, including teaching at BU, counts towards the 20 hours a week limit.
3.11 and throughout	p.18	Clarification	Where supervisors are intrinsically linked to a project and there are changes to the team, updated text: “such situations will require resolution by the faculty”.
4.3	p.21/22	NEW	First supervisor responsibilities, updated text: “sign off required actions on ProGress, in consultation with the supervisory team”.
4.5	p.22/23	NEW	Supervisory development, updated text that supervisors will have: <ul style="list-style-type: none"> • knowledge of different supervisory styles, how to adapt their own style to meet PGR needs and to ensure effective team supervision • knowledge of the CoP, including the BU regulations, policies and procedures, key milestones and requirements for progression, and supervisory responsibilities throughout the process

			<ul style="list-style-type: none"> • an understanding of the pastoral supervisory responsibilities, including well-being and mental health, and BU support available to PGRs • an ability to apply this knowledge”.
5.1.2	p.24/25	Clarification	Examining Team Criteria, updated text to align to current practice: “If the PGR is a member of BU staff, who already has two external examiners, an additional internal examiner may be appointed.”
5.1.2	p.24/25	Clarification	Examining Team Criteria, updated text to extend beyond just staff registered for a PhD at BU: “anyone who is themselves registered for a research degree may not act as an examiner”.
5.1.2	p.24/25	Clarification	Examining Team Criteria where proposed examining team does not fully satisfy the criteria, updated text to align to current practice: “In such cases, the panel may make additional recommendations in order to satisfy the required criteria”.
5.2.2	p.26	NEW	Whole Research Data Policy section updated to align to current BU practice.
6.4	p.28	NEW	Research misconduct and academic Offences – new section included on Generative AI resources.
6.7	p.29	NEW	Engagement may include meeting (can be virtual) with one or more of the supervisory team, completion of a key milestone, or completion of any mandatory training (see Section 6.5).
6.9	p.30	Clarification	Information on BU Online Risk Assessment Tool has been included.
7.2	p.31	Update	updated to clarify that PGRs who require a visa to study in the UK will be asked to complete their enrolment at an in-person event during welcome week or as soon as possible after arrival at BU.
7.3	p.31	Clarification	PGRs returning from interruption, updated text: “When a PGR returns from a period of interruption, they must complete the re-enrolment process within 1 month, otherwise the Lack of Engagement process will be initiated”.
7.6	p.32	Clarification	Information about ProGress, updated text, that ProGress: <ul style="list-style-type: none"> • “sends reminder notifications to PGRs and their supervisors when milestones are approaching, and when supervisory engagements are overdue • allows PGRs to record their supervisory engagements • is the platform where PGRs should apply for changes to their registration”.
7.8	p.33	NEW	Whole Exceptional Circumstances section updated to align to current BU practice.
7.9	p.34	Update & Clarification	Updated to remove the statement that during the period of interruption, the PGR will not be liable for fees.

			<p>Clarification that if PGRs on a student visa have questions regarding the impact of an interruption on their visa, advice should be sought from the Immigration Advice and Compliance Team.</p> <p>PGRs on interruption, updated text that the:</p> <p>“PGRAs will contact the PGR on interruption one month prior to their return date to check their intentions”.</p>
7.10	p.34	Clarification	<p>PGRs who have been granted an extension, updated text:</p> <p>“PGRs are reminded that they remain liable for fees during any approved extension to their period of enrolment”.</p>
8.1	p.36	Clarification	<p>PGRs undertaking a full-time MRes, updated text:</p> <p>“An additional 6 months has been added in to the programme length of full-time MRes to accommodate the arrangements for the <i>viva voce</i> examination and to allow the PGR to complete any corrections or amendments”.</p>
8.4 and throughout	p.37	NEW	<p>PGRs undertaking an MRes, updated timeline for Probationary Review to be moved to 2 months (FT) or 4 months (PT), from September 2025 onwards, updated text:</p> <p>“PGRs are required to submit their Probationary Review document on ProGress by 2 months (full-time study) after enrolment or 4 months (part-time study)”.</p>
8.5 and throughout	p.38	Clarification	<p>MRes PGRs transferring to a PhD, updated text:</p> <p>“The submission dates for key milestones will be recalculated accordingly”.</p>
9.4 and throughout	p.41	NEW	<p>PGRs undertaking an MPhil, updated timeline for Probationary Review to be moved to 4 months (FT) or 4 months (PT), from September 2025 onwards, updated text:</p> <p>“PGRs are required to submit their Probationary Review document on ProGress by 4 months (full-time study) after enrolment or 8 months (part-time study)”.</p>
10.4.2 and throughout	p.45	NEW	<p>PGRs undertaking a PhD, updated timeline for Probationary Review to be moved to 4 months (FT) or 4 months (PT), from September 2025 onwards, updated text:</p> <p>“PGRs are required to submit their Probationary Review document on ProGress by 4 months (full-time study) after enrolment or 8 months (part-time study)”.</p>
10.6.1	p.47/48	Clarification	<p>Major Review panel, updated text:</p> <p>“It aims to mirror the final <i>viva voce</i> examination process as far as possible”.</p>
10.6.3 and throughout	p.49	NEW	<p>Appointment of Chair for Major Review Panel, updated text:</p> <p>“Where the PGR is a member of staff within the faculty, an independent chair from another faculty should be appointed to oversee the panel meeting, in addition to the two panel assessors”.</p>
10.6.4	p.49/50	NEW	<p>Timing of Major Review panel taking place, updated text:</p>

			"The Major Review meeting should normally take place within one month of the Major Review document being submitted".
10.7	p.51	Update & Clarification	Updated to reflect a change to the number of payment instalments from three to two. Continuation Status fee for PGRs on studentships, updated text: "Continuation Status will also apply to those PGRs who have been in receipt of a fee discount ... will also be charged the Continuation Status fee".
11.1.4 and 11.1.6 and 13.7.1	p.53/54, p.78	NEW	Process for how to include manuscripts in the Integrated Thesis form has been updated with the Library team.
12.4.3	p.63	NEW	PGRs undertaking a Clinical Academic Doctorate, updated timeline for Probationary Review to be moved to 4 months.
12.5.3	p.64	NEW	PGRs undertaking a UKRI Funded Doctorate, updated timeline for Probationary Review to be moved to 4 months.
12.6.7	p.67	NEW	Process for how to include manuscripts in the PhD by Publication has been updated with the Library team.
13.1.1	p.69	Clarification	Intention to Submit, clarification of timelines, updated text: "A PGR should declare their intention to submit approximately 2 months for MRes and MPhil and 3 months prior to submission of a PhD, by completing the Intention to Submit from within ProGress."
13.1.3	p.69	Clarification	Where a PGR is submitting their thesis without the full support of their supervisory team, updated text, both the PGR and the supervisory team should: "provide a rationale for their decision, which should be emailed to the PGRA to be held on the PGR's file".
13.4.2	p.75	Clarification	Once the examiner(s) have signed and returned the Certification of Correction, updated text: "It should be noted that no further changes to the thesis can be made by the examiners once this form has been signed off".
13.6	p.77	NEW	Whole Appeals Against Examiners' Decision updated to align to current BU practice.
Appendix 1	85-88	NEW	Whole Appendix on Guidance for Supporting PGRs with Disabilities updated with ALS team.

8B Research Ethics Code of Practice: Policy and Procedure

Section	Page	Category	Summary of Changes
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1.5	3	Clarification	Updated text: 'BU requires that all academic staff and students conducting research (as defined in Section 5) completes an online ethics checklist.'
5.1	6	Clarification	<p>Updated text (including new 5.1.1 and 5.1.2):</p> <p>'5.1 Research is a form of disciplined enquiry which aims to contribute to a body of knowledge or theory. This does not normally extend to:</p> <p>5.1.1 routine audit and evaluation, such as the routine evaluation of teaching, teaching methods and routine and/or commissioned service evaluation (undertaken by staff outside of their research role), demonstrations and general coursework assignments;</p> <p>5.1.2 the development of teaching and other materials that do not involve original research;</p> <p>The ethics review process does apply to undergraduate and postgraduate taught research dissertations, or research projects made publicly available outside BU.</p>
5.5	7	Clarification	<p>Updated text:</p> <p>'5.5 If you are unsure if your project or activity is considered to be 'research', for the purposes of this policy consult with a member of an Ethics Panel or your Supervisor for guidance and clarification....'</p>
Throughout		Updated	Change Research Governance & Integrity Website to Research Ethics Website
Throughout		Updated	Correct broken links and grammatical errors

8C Higher Doctorate Awards at Bournemouth University: Procedure

Minor grammatical changes and updated numbering throughout to improve clarity. Other changes are detailed here:

- 3.1 a link has been added to 2A – Awards of the University: Policy
- Section 4 – contains no changes, but has been moved from procedure section of this ARPP
- 6.3 the addition of '*nominee*', should the PVC be unavailable.
- 6.5 & 6.6 have been updated to clarify the process and include enrolment.
- 7.4 deletion of supplementary text which is covered by the *Code of Practice*.
- 9.7 has been added to provide details of graduation.

11K – Student Disciplinary Policy

Addition of paragraph 10.8 to reflect that for students on a Student Visa any suspension that reaches 60 calendar days would require sponsorship of the visa to be withdrawn.

[END]